



## AITKIN COUNTY HEALTH & HUMAN SERVICES

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### AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD November 28, 2023 H&HS Board Minutes

#### Attendance

The Aitkin County Board of Commissioners met this 28<sup>th</sup> day of November 2023, at 9:02 a.m. as the Aitkin County Health & Human Services Board with the following members present: Board Chair, Commissioner J. Mark Wedel, Commissioners Travis Leiviska, Bret Sample, Laurie Westerlund, and Michael Kearney. County Administrator Jessica Seibert, Administrative Assistant April Kellerman, Health & Human Services Director Sarah Pratt, and Administrative Assistant Paula Arimborgo. Others present included: H&HS Supervisors Rebecca Person, Julie Lewis, Erin Melz and Jessi Goble; ACHHS Advisory Committee member representative Cindy Chuhanic; Jeanne Schram Aitkin Age, and other public guests.

#### 1.A Approval of the Amended Agenda

Motion by Commissioner Leiviska, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the November 28, 2023 Health & Human Services agenda as amended adding Item 1.E Approval of JPA Governing Participation in a NEMT Coordination Project.

#### 1.B Approval of the October 24, 2023 Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the October 24, 2023 Health & Human Services minutes.

#### 1.C Approval of Bills

Motion by Commissioner Westerlund, seconded by Commissioner Kearny and carried, all members present voting yes to approve the bills.

#### 1.D Approval of CY24-25 Child Support Cooperative Agreement

Motion by Commissioner Westerlund, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the CY24-25 Child Support Cooperative Agreement. This agreement defines the mutual responsibilities and agreements between Aitkin County Child Support, Attorney's, and Sheriff's office and Department of Human Services.

#### 1.E Approval of JPA Governing Participation in a NEMT Coordination Project

Motion by Commissioner Sample, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the JPA Governing Participation in a NEMT Coordination Project. This agreement is to add Cook County for utilization of Medical Transportation Management (MTM) for transportation.

## 2.A Director Updates

Sarah Pratt, H&HS Director updated the board on the following:

- Feedback on board presentations, what would you like to see for future presentations.
  - Commissioner's Leiviska and Wedel mentioned that North Memorial Ambulance Service would be conducting a presentation/demo on AEDs.
  - Commissioner Leiviska stated that the presentations thus far have been amazing & informative.
  - Commissioner Westerlund suggested a presentation on the adoption and foster care process.
  - Commissioner Sample suggested a mental health presentation regarding county drug and alcohol abuse and what it costs taxpayers.
- Child Protection Out of Home Placement Costs
  - We are at 104% of the budgeted amounts
  - We have had 10 OHP since July, mostly substance use cases
    - Children's Group Residential Care
      - Not a mental health facility – BRASS Code 183
      - 3 kids this year, 1 paid for two months - \$362/day
    - Correctional Facilities
      - Facility that's listed as a correctional facility, not mental health – BRASS Code 185
      - 1 kid this year, \$288/day
    - Supervised Independent Living
      - BRASS Code 188
      - 2 kids this year, 19 & 20 years old – extended foster care
    - Rule 5-Children's Residential Treatment
      - Children's Mental Health caseload – BRASS Code 483
      - 3 kids this year, 1 we've been paying cost of residential treatment placement since June 8<sup>th</sup> - \$386.17/per day (we are able to bill some of this cost to MA for reimbursement)
- Hiring Update
  - One Financial Worker has left the county to go work for DHS.
  - The current Financial Services Case Aide has accepted the promotion to Financial Worker leaving the Case Aide position vacant.
  - Another Case Aide out on FMLA for six weeks starting Thursday.
  - OSS staff out on FMLA returning at some point this week.
- Update on Bill Brendel
  - HHS has separate contract with Bill Brendel to train the HHS revitalization team to become Train the Trainers for Clifton Strengths Finder Training (a training to help individuals and organizations identify and understand people's unique talents, skills, and abilities, and how they can be leveraged to improve the workplace and personnel.)
  - HHS is hosting an "Ask Bill Anything" session on Wednesday afternoon.
  - Revamping of the Full Staff meeting due to results of survey

## 3.A Adult Protection Presentation

Rebecca Person, Adult Behavioral Health Supervisor, presented to the board the Adult Protection Presentation to include:

- Definition of a Vulnerable Adult per MN Statute 626.5572 Subd. 21
- How We Receive Maltreatment Reports – Minnesota Adult Abuse Reporting Center (MAARC)
- Who Makes Reports to MAARC?
- Aitkin County's Adult Protection Unit
- Agency Adult Protection Response
- What Types of Reports Do We Receive?
- Maltreatment Report Data 1/1/19-11/14/23
- Report Allegation Data 1/1/19-11/14/23
- 2023 Report Determinations
- State Allocated Funds
- Final Details

#### **4.A Committee Updates**

The Board discussed HHS Advisory Committee, CARE Board, JET, and Lakes & Pines.

#### **Adjourn**

The meeting was adjourned at 9:47 a.m.

Next Meeting – December 19, 2023